

State of Illinois

Kendall County

Town of Kendall

At the regular monthly Town Meeting held in said town and country, in the state of Illinois at Kendall Township Hall on Tuesday June 21, 2022. Meeting was called to order at 7:30 PM by Supervisor Steve Gengler. Township officials present were Steve Gengler Supervisor, Doug Westphal, Highway Commissioner, Cathy Scalise, Kendall Township Assessor, Steve Grebner, Town Clerk and all trustees: Carolyn Pottinger Doug Thanepohn, Don Hirsch, Zach Turnbow.

Supervisor Gengler lead the board in the Pledge of Allegiance to the Flag.

There was no representation by the County Sheriff, and Laurie Pope from Mack & Associates was the only guest present.

Laurie Pope, CPA from Mack & Associates delivered the report of the audit of Township financial state. She commented, in her professional opinion, the entire audit process was a highly effective, timely and smooth process. Her company issued a clear opinion again this year with no issues, no variances and no findings.

Floor was opened for comments and questions and discussion ensued. It was called for a vote to accept the audit by Supervisor Gengler. It was so moved by Trustee Thanepohn and seconded by Trustee Pottinger. After asking for and hearing no additional comments, vote was taken and motion passed unanimously. (Action Item A)

Minutes from May meetings were read and motion to approve minutes was moved by Doug Thanepohn and seconded by Carolyn Pottinger and motion passed with a unanimous vote by supervisor and trustees.

General Funds and Road District bills were reviewed and motion to approve (with the exception of the check for the backup generator – See final action item for clarification) was made by Zach Turnbow and seconded by Don Hirsch. Motion was approved unanimously.

Old Business:

Highway Commissioner: All planned paving activities have been completed (albeit more slowly than expected due to weather and paving contractor backlog).

Assessor: Assessor's office continues to be very busy.

Supervisor: Generator quote – See Action Item (F)

New Business:

Highway Commissioner: Have been notified of water issue in Fox Lawn Subdivision, further investigation will be forthcoming. Wanted to remind everyone that Fox Road will be closed at railroad tracks for minimum of 90 days starting 6/22/22. Clerk Grebner said he would post it on the website.

Assessor: Assessor's office continues to be very busy with normal activities as well as the effort to review addition Farm Properties to update drawings. Farmland values have been calculated but as of yet not forwarded to assessor. New construction/sales notifications for 2021 are still coming in.

Supervisor: First Property Tax Payment has been received (5/27/2022). Supervisor is making concerted effort to address our standing policies to review and update as necessary during our monthly meetings to ensure they are current and applicable as written. Discussion of Credit Card policy was on the agenda for this meeting and after discussion of the content and clarifications of the wording, it was agreed that the policy would be amended to remove the wording "excepting gift cards for GA up to \$25" from the prohibited items. It was also discussed that we should clarify the wording that expenses for employees attending training and certification functions, **when approved by their supervisor**, can be charged on the supervisor's township credit card. Elected officials thought this clarification would remove ambiguity from the process.

At this time a motion was made to approve the amended Credit Card Policy by Doug Thanepohn and seconded by Zach Turnbow. After calling for comments and hearing none, motion was voted upon and - passed Unanimously. (Action Item D)

At this time, following protocol we suspended the Monthly Meeting to address the Road and General Budgets. It was moved by Carolyn Pottinger and seconded by Don Hirsch and passed unanimously to suspend this meeting.

It was moved by Carolyn Pottinger and seconded by Zach Turnbow to convene hearing for Ordinance 22-03. Motion passed unanimously.

Hearing for Ordinances 22-03 (Highway Budget) was called to order by Supervisor and Roll was taken – all Trustees were present and Request for Public comment was made by supervisor and upon hearing none it was Moved by Doug Thanepohn and Seconded by Don Hirsch to approve Ordinance 22-03. Roll was taken and approved unanimously. (Action Item B)

It was moved to close this hearing by Don Hirsch and Seconded by Zach Turnbow and roll was taken and unanimously approved. Hearing was closed.

Motion was made to call a hearing for Ordinance 22-04 (General Fund Budget) Moved by Don Hirsch and Seconded by Zach Turnbow, roll was called and passed unanimously.

Hearing for Ordinance 22-04 (General Fund Budget) was called to order by Supervisor and Roll was taken – all Trustees were present and Request for Public comment was made by supervisor. At this time as per protocols, the General Fund Budget must be approved in the Public Meeting. It was moved by Doug Thanepohn and seconded by Don Hirsch to close this hearing and unsuspend the normal Monthly Meeting. Roll was taken and unanimously approved.

Regular meeting was restarted and Motion was made to accept Ordinance 22-04 (General Fund Budget) by Doug Thanepohn and Seconded by Don Hirsch. Roll was taken and passed unanimously. (Action Item C)

Clerk Grebner will secure signature and stamp by County Clerk and return our copies ASAP.

Next action assignment was to discuss the Reimbursement Policy for the Township officials. Discussion ensued regarding was the limit high enough in light of price increases since this was originally written. After much discussion, it was decided a motion to table any further action on this document would be appropriate as to allow additional research to be performed. Motion was made to table further action on this topic until July Meeting by Doug Thanepohn and seconded by Zach Turnbow. After asking for additional comments and hearing none, vote was taken and motion passed by unanimous voice vote. (Action Item E)

Final Action Item was to discuss and take action upon the purchase of a stand by generator for back up power for the Township buildings. Supervisor Gengler shared the various quotes received from vendors and in reviewing the amounts as well as availability (could be as long as 60+weeks to secure a natural gas-powered generator) it was decided to put to a vote the consensus selection, Lee Legler Construction. Motion was made to approve this vendor and also to authorize the funds for the down payment for this purchase by Zach Turnbow and seconded by Doug Thanepohn. After asking for additional comments, and hearing none, roll call vote was taken and motion passed unanimously. (Action Item F)

It was stated by Supervisor Gengler the township has applied for a grant from the American Rescue Plan to help offset some of the cost for this generator. A presentation to the County board committee of the whole will be made on 7/28/22 at 4 PM.

Motion to adjourn was made by Doug Thanepohn and seconded by Zach Turnbow at 9:33PM. Approved unanimously by voice vote. Meeting was adjourned.

Next meeting July 19th at 7:30 PM at Township Building.

Respectfully submitted by Steve Grebner Kendall Township Clerk