

State of Illinois

Kendall County

Town of Kendall

At the regular monthly Town Meeting held in said town and county, in the state of Illinois at Kendall Township Hall on Tuesday May 17, 2022. Meeting was called to order at 7:34 PM by Supervisor Steve Gengler. Township officials present were Steve Gengler - Supervisor, Cathy Scalise - Kendall Township Assessor, Doug Westphal – Kendall Township Highway Commissioner, Steve Grebner - Town Clerk and trustees: Carolyn Pottinger, Doug Thanepohn and Don Hirsch. Absent was trustee Zach Turnbow.

Supervisor Gengler lead the board in the Pledge of Allegiance to the Flag.

Deputy Paul Kubinski was present from the Sheriff's office present. He informed the board there have been 142 applicants for positions with the Kendall County Sheriff's Office and after the first step (written test) 35 failed, 58 applicants did not show for the testing, and 48 individuals passed the initial testing. There were 3 additional lateral transfers with Correctional backgrounds – so things are looking a little more promising from a staffing perspective.

The Mental Health Position discussed at earlier meetings is coming along, he is going to the finance committee next – but not looking for County to fund this, instead to get funds from the state (708 funding).

The County has hired a new Inspector General position – to be an impartial position to review any complaints and situations that warrant investigation of KCSO staff.

Traffic stops are up in the county as the new Traffic Sergeant is actively monitoring traffic problems in the township and county. A reminder to use the app to report any traffic concerns was reinforced – they can't address the issue if they aren't aware of it.

Dept Kubinski also stated that if he is unable to attend Monthly meetings due to known conflicts, he will supply a written report that can be entered into the minutes.

Motion to approve April minutes was made by Doug Thanepohn and seconded by Carolyn Pottinger and motion passed with a unanimous roll call vote by supervisor and trustees.

It was brought to the attention of the board there was a clerical error in the agenda, and a motion was made to correct the agenda to reflect the proper numbering of the ordinances for Road Budget (Ordinance 22-03) and Town Budget (Ordinance 22-04). The Ordinances themselves are numbered correctly they were inadvertently entered out of sequence in the published agenda. Motion was made by Trustee Doug Thanepohn and Seconded by Trustee Don Hirsch. Motion was unanimously approved.

Next action item was to approve for public viewing Ordinance 22-03 the 2022- 2023 Road Budget. The Highway Commissioner reviewed changes to the budget from the last meeting. These changed included adding a line item for commodities (600) to more closely correspond with the Township Budget and Line 512 to delineate maintenance for printer and security systems (new for this year). In addition, in Line Item 655 (Salt) was increased to reflect current market conditions and concerns. Motion was made to approve for viewing by Doug Thanepohn and seconded by Don Hirsch. Request for additional comments was made and hearing none motion was called to a vote. Roll call vote was taken and motion passed unanimously.

The next action item was to approve for public viewing Ordinance 22-04, the 2022-2023 Town Budget. Amounts were increased the following areas to reflect inflation pressure: Building Maintenance (511), Legal Services (533) and Utilities (571). Additionally, an entry was made in capital outlay (840) for the purchase of a Generator for the Township

Building. Discussion ensued and there was note made of the fact there was an increase in equipment in line item 653 and that was for the additional equipment needed by Assessor as the growth may require additional equipment to be secured. There was no change in General Assistance. Motion was made by Don Hirsch and seconded by Doug Thanepohn and request for additional discussion was made by Supervisor. Hearing none, he called for a vote and roll call vote passed unanimously.

General Funds and Road District bills were reviewed and motion to approve disbursements was made by Carolyn Pottinger and seconded by Don Hirsch. Motion was approved unanimously.

Old Business:

Highway Commissioner – Old business was addressed in the Ordinance 22-03 discussion above

Assessor: No Old Business

Supervisor: Old Business was addressed in the Ordinance 22-04 discussion above.

New Business:

Highway Commissioner: Starting on 5/18/22 please avoid Helmar and Immanuel Roads as they will be preparing for repaving. Weather permitting the repaving should only take a week or less.

Assessor: Tax bills were mailed. Calls have been OK with many that have been redirected to the County with questions referencing Escrow accounts. Assessor noticed several parcels not receiving their proper exemptions (senior freeze for example). Assessor reminded everyone that these exemptions have to be resubmitted annually. We will work to get links to various related sites out on our township website at the [Assessor](#) page on our site.

In addition, it was discussed that Clerk Grebner could use some of the assessor's part time staff to aid in the collating and organizing of the historic records for retention and or if appropriate, destruction. We would want to code their time to show exactly how much of their time was used for this function. Clerk Grebner stated his thanks for the offer of assistance.

Supervisor: As has been the trend in ongoing discussions, the inflation pressures put forth on our fiscal year budget are unknown but Supervisor Gengler said we will monitor closely and make the necessary decisions as the yet unknown events play out.

Discussion Items:

Supervisor Gengler broached the topic of reviewing a couple of our policies at each monthly meeting as to ensure they are still needed and current. As such, discussion ensued regarding the review of our Credit Card (22-05) and Reimbursement policies (22-06). These were provided for the trustees to review and be prepared to discuss and take action on these at the June Meeting.

Also discussed were the parameters provided by Clerk Grebner regarding some standardization for any "proclamations of recognition" for any employees and or officials of the township. Trustees thought they looked good and will review and potentially vote to adopt these at the next monthly meeting.

Trustee Turnbow had asked that a discussion topic be added to this month's agenda regarding a Food Truck Festival. But as trustee Turnbow was absent, this was tabled until next month.

Action Items:

Motion was raised to approve the Posting of the public notice for the Ordinances 22-03 and 22-04 in order to inform the residents of the township of said budgets. Hearing no public comment, motion was made by Doug Thanepohn and seconded by Carolyn Pottinger. Motion passed by unanimous voice vote.

Action item Amended Public Comment: Motion to approve the Amended Public Comment Policy (22-02) was made by Doug Thanepohn and seconded by Don Hirsch. Hearing no public comment Motion passed by unanimous voice vote.

Action Item Yorkville Christian Athletic Team Proclamations were reviewed and Motion to approve both of the proclamations recognizing the accomplishments of both teams was made by Don Hirsch and seconded by Doug Thanepohn. Motion carried by unanimous voice vote.

Action Item Cross Lutheran Boys 8th Grade Basketball Team proclamation was reviewed and motion to approve was made by Doug Thanepohn and seconded by Don Hirsch. Hearing no other comments, motion was approved by unanimous voice vote.

Hearing no other points of discussion,

Motion to adjourn was made by Doug Thanepohn and seconded by Don Hirsch. Motion was approved by voice vote. Meeting was adjourned at 9:26 PM

Next meeting May 17 at 7:30 PM at Township Building.

Respectfully submitted by Steve Grebner Kendall Township Clerk