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State of Illinois

Kendall County

Town of Kendall

At the regular monthly Town Meeting held in said town and county, in the state of Illinois at Kendall Township Hall on Tuesday March 21, 2023. Meeting was called to order at 7:30 PM by Supervisor Steve Gengler. Township officials present were Steve Gengler Supervisor, Doug Westphal Highway Commissioner, Cathy Scalise, Kendall Township Assessor, Steve Grebner, Town Clerk and trustees: Carolyn Pottinger, Zach Turnbow, Don Hirsch and Doug Thanepohn.

Supervisor Gengler lead the board in the Pledge of Allegiance to the Flag.

Sheriff Department Update: Dep Kubinski was able to attend and discussed the upcoming TRIAD events and during discussion, explained what TRIAD is and how it benefits seniors in the County and Township. He also explained the differences between the 211 number and the 988 numbers. While there is some overlap their services, there major distinction is 211 is a clearinghouse for information-i.e. if you have a question and don't know whom to ask, then 211 is good place to start - they will direct you a resource that can answer your question. 988 on the other hand is really for someone in crisis and needing assistance immediately.

Clerk Grebner and Deputy Kubinski also reviewed the KCSO activity report in response to Trustee Hirsch's inquiry as to the volume and location of sheriff's activity in the township. There was a review of the link that has been present on our township website and an example of what type of data is available. Clerk Grebner also has built and posted a tutorial on how to use the Sheriff's report on our township website under [Helpful Items](#). Question was raised as to how the KCSO staffing was going and there was a recent agreement intended to improve the success of Lateral Transfers. In addition, there are 3 new recruits in the Academy.

Minutes from February meeting were read. Motion was then made to approve the minutes by Zach Turnbow and seconded by Carolyn Pottinger and motion passed unanimously (Trustee Thanepohn abstained as he was not present at Feb Meeting).

General Funds and Road District bills were reviewed and motion to approve was made by Don Hirsch and seconded by Zach Turnbow. Motion was approved unanimously.

Reports:

Assessor: Assessor stated they are busy but kind of at a lull in activity, waiting on weather to improve and cooperate to get ahead of measurements and photos of properties. There was a question broached about the use of Drones for photography, and while the status of this subject is very fluid, the Assessor is attending a conference next week to get more information about these as well as any other updates to improve our efficiency. As we get more information Assessor will report it to the board.

Highway Commissioner: Highway Commissioner started off by apologizing for missing last months meeting and asked if there were any lingering questions regarding the notes he supplied that were entered into the minutes. There were none. He also wanted to inform all in attendance and provide

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our deepest condolences on the sudden passing of Bristol Township Highway Commissioner Jeff Corneils.

The Bid Letting for our road projects is March 30th. Brought to our attention that House bill 2781, if signed by Gov. Pritzker, will increase the annual appropriations used for Road and Bridge Infrastructure from \$15M to \$60M annually statewide. This appropriation level has not been addressed in decades and should help offset some of our costs in future years, if it made into law.

We are getting final quotes (through Sourcewell, as required) for a replacement for our 6 wheel Truck that is presently 20 years old. While low in miles, the constant wear and tear has started to show in necessary repairs. Given ongoing supply chain issues, this may extend over 2024 and into 2025 fiscal years. Commissioner Westphal is going to get some clarifications of timing and logistics as we finalize the process. He will endeavor to ensure the most beneficial terms for our township.

We are also going to be starting Culvert Repairs soon, as weather allows. We have more than a handful of culverts that will need to be replaced.

Clerk's Report: As per last month's meeting Clerk Grebner requested any documentation for the Illinois Emergency Management Hazard Mitigation forms. Some were provided but information may not be complete and may be duplicated. Clerk Grebner offered his thanks and stated he would review and enter the information provided in the on-line form provided to us by the state. It will be completed prior to the next County Meeting on 4/18/2023

Supervisor:

Discussion ensued regarding Investment Policy #23-02 and Resolution #23-03 Designation of the Illinois Fund and Kendall Township Depository and it was the position of the Board that we table any vote on this policy until next month for the gathering of more information for questions the trustees had.

Discussion Items:

- (A) Provided a draft copy of the Investment Policy for Kendall Township (resolution #23-02) who's purpose is "To safeguard funds, equitably distribute the investment made and maximize the rate of return to Kendall Township." This is a reaffirmation of the ongoing policy and provided for the review of the trustees for discussion and voting at next monthly meeting. There were no specific questions at this time however trustees wanted to table for next meeting to address both 23-02 and 23-03 together. (See action assignment (A) below)
- (B) Provided a draft copy of resolution #23-03 – Designating the Illinois Fund as a Kendall Township Depository for review by Trustees prior to discussion and voting at the next monthly meeting. A statement was made that in looking back into our records Kendall Township HAD participated in this many years ago. Question was brought about liquidity and security in light of issues with banking sector. Supervisor will reach out to Fund Representative to get answers and report out at next meeting. No other discussion ensued and this will be revisited with 23-02 at the next meeting as an action item. (See action assignment (B) below)
- (C) Budget status was discussed and General Fund budget is in good position. We are presently getting more bids on repair of two windows in the building as well as the Water and Bathroom

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improvements. In addition, the Septic tank work is permitted, but simply waiting on weather as to minimize and damage to grass and surrounding area. Discussion also ensued about Kendall Township donating to the Kendall County Food Pantry and Kendall Area Transport (KAT). Supervisor Gengler indicated we would get some agreement from both parties, stating the level at which the residents of Kendall Township benefitted from these services.

- (D) Decennial Committee Our township, in order to be in compliance with state regulations, is required to initiate the first in a series of a minimum of 3 meetings to review the efficiency and processes that the Township/Highway Dept are doing well and where improvements (if any) could be made. There is a form available on the TOI website for the use by the committee. We need to have this first meeting no later than June 10th and need to find 3 unpaid volunteers to participate – (1 for Highway Dept; 2 for Township). All members of the board are reaching out to identify those volunteers. It was agreed to have a firm roster of names for this Committee by next meeting.

Action Items:

- (A) Investment Policy for Kendall Township (resolution #23-02). It was agreed to table this action until next meeting
- (B) Resolution #23-03 – Designating the Illinois Fund as a Kendall Township Depository. It was agreed to table this action until next meeting

Other Items/Information:

- (A) Trustee Turnbow took to floor to discuss the Wood options regarding the Sign for the township building. Price is an estimate and Trustee Turnbow is going to look at other vendors.

Wood Sign: \$8,000

Trustee Turnbow did clarify the sign will not be constructed of “Wood” per se, but of a polystyrene construction with greater durability than wood but with many of the characteristic of paint and texture of wood.

- (A) Continued (IPADs) Trustee Turnbow clarified the cost of the IPADs – at \$261.50 per IPAD. Discussion ensued from other trustees as to the cost benefit of using these and not printing paper. The other question was will the Trustees USE them. The feeling was each would use it at a different level. It was decided that as a beta test of the viability of the IPAD we would look to purchase one for Trustee Turnbow and evaluate the effectiveness and efficiency of this on a regular basis and due to the low cost of these revisit at a later date for other Trustees.

No other items were brought forth and motion to adjourn was made by Zach Turnbow and Seconded by Carolyn Pottinger at 9:33 PM. Approved unanimously by voice vote. Meeting was adjourned.

Next meeting April 18th, 2023 at 7:30 PM at Township Building.

Respectfully submitted by Steve Grebner Kendall Township Clerk