

**KENDALL TOWNSHIP REPORT FOR COMPLIANCE WITH DECENNIAL  
COMMITTEES ON LOCAL GOVERNMENT EFFICIENCY ACT  
(For Townships and Road District JOINT REPORT Only)**

I. Unit of government submitting this report:

f

NAME OF TOWNSHIP:        Kendall    

Note: Any local government that levies a tax, other than a municipality or county must file this report. For Road Districts in counties with populations of less than 400,000 the highway commissioner may form a joint committee to prepare one combined report. See 50 ILCS 70/10(b-5).

TOI has a separate recommended report form for a consolidated report, so do not use this form for a combined report of a township and road district. TOI also has a separate recommended report form for road districts and multi-township assessment districts.

II. Information about our Township

A. We are located in Kendall County. There are   9   townships            in our county.

B. The population of our Township is   8532   s of the 2020 census.

C. We have   4 1/2   employees of the Township (not including elected officials).

D. We have   4 1/2   employees in our Road District (not including elected officials).

E. Our annual budget for 2023 is: \$2,256,093  .

F. Our Township's equalized assessed valuation for 2022 is \$352.2 M (up 11% that year).

III. Information about Our Committee

A. Committee Members:

Township Supervisor Steve Gengler

Township Highway Commissioner   Doug Westphal  

Township Trustee    Don Hirsch  

Township Trustee      Carolyn Pottinger  

Township Trustee    Doug Thanepohn  

Township Trustee      Zach Turnbow  

Township Resident (Supervisor Appointment)   Daniel Assell

Township Resident (Supervisor Appointment) Sandra Knutson-Grebner\_

Township Resident (Highway Comm. Appointment) \_Stan Bretthauer\_\_

Note: Per 50 ILCS 70/10(b), the committee membership must include all the elected or appointed members of the township board (Supervisor and Trustees) and two residents appointed by the Supervisor. The residents can be the Assessor, Highway Commissioner, Clerk or Collector, if you have one, or other residents of the Township, but these officials are not required to be on this Committee. The Supervisor may appoint more than two residents if deemed appropriate.

B. Dates that our Committee Met (50 ILCS 70/20)

First (Organizational) Meeting  
(must occur prior to June 10, 2023): \_May 16, 2023

Second Meeting: July 18, 2023

Third Meeting: October 17, 2023

Additional Meetings (List All): \_\_\_January 16, 2024

**EACH OF THESE SECTIONS ARE TO BE COMPLETED SEPARATELY BY  
THE ROAD DISTRICT AND THE TOWNSHIP AND INCLUDED AS TWO  
PARTS OF THE SUBMITTED REPORT**

IV. Programs Offered by our Township.

A. Our Township offers the following services and programs: (List programs like general assistance, youth programs, senior programs, community programs, LIHEAP, etc.) (If not applicable, remove this).

General Assistance, Cemetery Administration

B. Other services/programs we could possibly provide:  
Food Pantry, TRIAD, Senior Services, KAT Hazard Mitigation Plans

V. Social Service Agreements

A. We partner with the following not for profits to offer social services (list all):

**Entity:**

**Services Provided:**

- 1. Kendall County Food Bank
- 2. Kendall County TRIAD
- 3. KAT
- 4.
- 5.

- Food for needy families
- Senior Citizen Awareness
- Transportation

B. Our residents have benefitted from these agreements in the following ways:  
Self explanatory – by each services.

C. We have considered possibly offering the following social services or the following additional potential partnerships:

VI. Awards and Recognitions

Our Township has received the following awards, distinctions, and recognitions: (List all).

None officially, However our Highway Commissioner has received recognition from Kendall County Communication (KENCOT) as well as the Sheriff for always being available to help the citizens of our township and even those outside of our township.

VII. Intergovernmental Agreements

A. We partner with, or have Intergovernmental Agreements, with the following other Governments (List all):

We partner with (no official intergovernmental agreements) County of Kendall and City of Yorkville regarding sharing of equipment, expertise and effort.

Entity:

Services Offered:

B. Our Township's efficiency has increased through intergovernmental cooperation in the following way (list cost savings, avoiding duplicated services, etc.):

By utilizing specialty equipment and expertise we have reduced the need for rental of equipment for unique situations. In addition, due to our close relationship with County engineer we have been able to save money by tapping into that well known expertise for areas in our township.

VIII. Review of Laws, Township Policies, Township Rules and Procedures, Township Training Materials, and other Documents

We have reviewed the following, non-exhaustive list of laws, policies, training materials, and other documents applicable to the Township to evaluate our compliance and to determine if any of the foregoing should be amended.

State laws applicable to Townships, including, but not limited to the Township Code (60 ILCS)

Illinois Open Meetings Act (5 ILCS 120)

Policy on public comment

Designation of OMA officer (5 ILCS 120/1.05(a))

All of Elected Officials have completed OMA Training (5 ILCS 120/1.05(b))

Schedule of All Township Regular Meetings for Calendar or Fiscal Year (5 ILCS 120/2.03)

Illinois Freedom of Information Act (5 ILCS 140)

Designation of FOIA officer (5 ILCS 140/3.5(a))

FOIA Officer Training (5 ILCS 140/3.5(b))

Computation and Retention of FOIA Requests (5 ILCS 140/3.5(a))

Posting Other Required FOIA Information (5 ILCS 140/4(a); 5 ILCS 140/4(b))

List of Types or Categories of FOIA Records under Township's Control (5 ILCS 140/5)

Periodic Meetings to Review Closed Meeting Minutes (5 ILCS 120/2.06(d))

- N/A IMRF Total Compensation Postings (5 ILCS 120/7.3)
- Designation of Whistleblower Auditing Official (50 ILCS 105/4.1)
- All of our Elected Officials have filed statement of economic interests (5 ILCS 420/4A-101; 5 ILCS 420/4A-101.5)
- Sexual harassment prevention training (775 ILCS 5/2-109(c))
- N/A Our Intergovernmental Agreements
- Our Social Service Agreements or Contracts
- Our budget and financial documents
- State Ethics Laws, including, but not limited to the State Officials and Employees Ethics Act (5 ILCS 430/1-1)
- Our budget and financial documents
- Reports on government efficiency, including “Local Government Efficiency and Size in Illinois: Counting Tax Revenues, Not Governments” by Wendell Cox (2016); “Local Democracy and Townships in the Chicagoland Area,” by Wendell Cox, (January 2012).
- Others (List Below or Attach):  
Service Recognition Resolutions

- IX. What Have We Done Well? (List any budget/levy freezes or reductions in the past decade; list new programs or services offered to residents over the past decade; list any ethics ordinances adopted; timely FOIA compliance; responsiveness to public; list any new intergovernmental agreements or social services offered; list any increase in number of township residents served, etc.)
- It was stated Kendall Township continues to receive high marks from our outside auditors (even though it is NOT required to have such audit performed due to our size) annually and have provided the annual review document to the public for their review and commentary.
  - The township has developed and maintained a township website that posts all ordinances, resolutions, levy(s) and budgets for the past 3 years. We also provide other services for our residents such as helpful links, tools and safety guides for their consumption and assistance. The ability for the voters of Kendall township to have this at their disposal is an effort to provide the transparency necessary in local government today.
  - Kendall Township has taken an active role in the updating of the Kendall County Emergency Management Mitigation Plans (to be complete EOY 2023)

- Kendall Township continues to perform the cleaning and maintenance of both the internal and external properties and will continue to do so in the most cost effective and efficient manner possible.

X. What Inefficiencies Did We Identify/What Are our Next Steps?

None were identified by the committee.

XI. What Can We Do Better or More Efficiently?

It was identified as the township has evolved and changed, perhaps we should do a deeper dive into the cost of technology and savings from paper (both real and ecological costs) by purchasing IPADS for the Trustees. This will be taken under advisement. In addition, it was requested that the township should investigate the potential for scholarships and other services previously never thought of. This too will be reviewed for viability and best practices.

It was also discussed about increasing awareness of the activities going on in our township and/or an informational section of our website entitled “Did You Know”. This could be used as a placeholder for regular updates of events, or explanations of processes provided by the various trustees and other elected officials. This will be taken under advisement.

It was also asked by resident Knutson-Grebner if there was a procedure in place for replacing officials on the board or committees in the event of incapacity to serve. Supervisor Gengler informed the state has existing statues that require steps to be taken.

Also, it was discussed that it would be beneficial for the Supervisors of the various townships in Kendall County to meet at least annually (if not quarterly) to discuss activities in their respective townships to share ideas and solutions to improve communication and efficiency. This could be facilitated by the County Board chairman thus making local government more efficient.

XII. Studies on Governmental Efficiencies

In preparing this report, we reviewed several studies on local government efficiency. These studies show that:

- The average local government in Illinois serves 1800 residents compared to the national median of 2850 individuals
- Most townships in Illinois have no bonded indebtedness. Together with road districts they are an integral element of local democracy. Township expenditures have grown at a lower rate than those of any other level of government since 1992.
- Townships have lower labor costs and employ mostly part time employees.

XIII. Our committee's recommendations regarding Increased Accountability and Efficiency:

Recommendations:

- Review and stay current on technology and adopt if prudent
- Investigate the availability of Scholarships for residents of Kendall Township
- Improve awareness of activities and services provided by Township by utilizing "Did You Know" type short informational posting on our website.
- Improve efficiencies between townships by having at least annual township supervisor meetings facilitated by the County. It was felt this would improve relationships and efficiency thus saving all residents money.

Note: This Report must be filed with your County no later than 18 months after your first committee meeting.

Submitted by: Steven Gengler, Supervisor\_\_  
Chairman, Decennial Efficiency Committee of \_\_Kendall Township

Date: 2/21/2024