

2024 Annual Town Meeting

April 9, 2024

Kendall Township 9925B Route 47

State of Illinois

County of Kendall

Town of Kendall

At the 2024 Annual Town Meeting, held in said Town and County in the State of Illinois at the Kendall Township Hall on April 9, 2024 the meeting was called to order at 7:30 PM by township clerk Steve Grebner. There were 19 voters in attendance including the following officers of Kendall Township:

Supervisor, Steve Gengler, Highway Commissioner Doug Westphal, , Clerk Steve Grebner, Trustees, Carolyn Pottinger, Don Hirsch, Doug Thanepohn and Trustee Zach Turnbow Assessor Cathy Scalise was absent.

The Pledge of Allegiance was led by Clerk Grebner and motion for approval of the agenda was taken. Moved by Doug Westphal and seconded by Don Hirsch. A roll call vote was taken and approval was unanimous. A motion was made to set the Moderator's salary at \$75. Motion was made Steve Gengler and seconded by Don Hirsch. Roll of attendees was taken and passed unanimously. Motion carried.

Motion was made by Don Hirsch to nominate Ron (Jake) Cooper as the moderator. It was seconded by Stan Bretthauer. No other nominations were made and a motion to close the nominations was made by Don Hirsch and seconded by Doug Thanepohn. Vocal vote was taken and passed unanimously. Motion carried.

The call for the vote in favor of Nomination of Ron (Jake) Cooper was made and show of hands was unanimous in favor. Motion carried.

Moderator was sworn in by Clerk Grebner and proceeded to run the remainder of the meeting.

First order of business was to set time of 2025 Annual Meeting. Motion as made by Gail Thanepohn, and seconded by Don Hirsch to set meeting time of 7:30 PM on April 8, 2025 - the second Tuesday of April, 2025. Moderator asked for discussion and hearing none, called for a voice vote and it was unanimously approved. Motion carried.

Next order of business was the reading and approval of 2023 Annual Meeting minutes. Clerk Grebner read the meeting minutes. Minutes were corrected to change date of upcoming meeting to be 2024 instead of 2023. Considering these were minor errors, motion was made to approve corrected minutes by Stan Bretthauer and seconded by Don Hirsch. Voice vote taken and approved unanimously. Motion carried.

There was no Old Business to discuss.

New Business:

- A) Joint Cemetery Board Dissolution Discussion – Supervisor Gengler felt it was appropriate to update the electors on the status of the Bristol Kendall Joint Cemetery Board discussion and potential dissolution. It was stated that while we have done a lot of work on finding the timeline of events leading up to the formation of the joint board, we have not been successful in getting any traction with Bristol Township to move ahead with this. We have held discussions with the sextant for the cemeteries in question and he sees no issues, but still no progress. We have engaged our legal firm to reach out to Bristol’s legal firm to see if progress can be made. It was the board’s reasoning that in our search of the history the reason for forming that joint committee no longer exists and it would make sense to retain control of our own cemetery by our own board. There is a question of the existing two parcels of land that make up the Pavilion Cemetery and that is still not resolved. We are working with Attorney Dan Kramer about this and hope to get it resolved we will need to coordinate the outcome of both that and the dissolution of the Joint Committee. Citizen Pottinger stated in her opinion, the Pavilion Cemetery will not generate enough cash flow to be self funding, but Supervisor Gengler stated that right now the township funds the Joint Board \$9000 annually for maintenance and upkeep, and that would continue and we would receive some portion of the existing funds in the Joint Board account ceded back to Kendall and that would offset those expenses. No action was taken as this was for awareness of the electors and if required we would call another Special Meeting of the electors to take any action.
- B) Discussion and Action on authorizing payment for IMRF study.- As part of the discussion on the future of Kendall Township joining the Illinois Municipal Workers Retirement Fund (IMRF) it is required in order to pursue an actuarial study to the economic impact of participation in the IMRF. In order to secure this study the Electors of the Township must approve such action by voting in favor of IMRF form 1.30. Copies were provided to the electors and Clerk Grebner read the form in its entirety stopping to ask if any clarification was necessary at different times in the narrative. When asked to summarize the form, it was stated this resolution allows for the Township to initially participate in the IMRF by completing an application and supplying the offices and positions that would meet the minimum requirements established under the Fund. This will provide us the results of the economic impact study of participating in the Fund by and on the township. Upon receipt of this report, the final consideration of participation in this fund must be approved by as SPECIAL TOWN MEETING called by trustees NOT EARLIER than 30 days after notice of meeting is posted. This posting will state both the purpose of the meeting and the costs of participation and the initial Employer contribution rate. In other words no final action can take place without the further approval of the electors of the Township. This vote allows the Township to gather that necessary information to make that informed decision.

After this clarification the moderator called for any additional questions or concerns and after hearing none motion was made by Steve Gengler and Second by Jr Collins to approve the “Resolution for Application to Participate in IMRF by Town Electors” (form 1.30). It was asked if a private ballot was desired and the electors felt comfortable voting by Voice vote. Voice vote was called and motion passed unanimously. See below the actual resolution - included in these minutes as per requirement.



# Resolution for Application to Participate in IMRF by Town Electors

IMRF Form 1.30 (Rev. 1/04)

# FORM 1.30

WHEREAS, Section 7-132.1 of the Illinois Pension Code provides that participation by a town, as therein defined, in the Illinois Municipal Retirement Fund shall be initiated by an application to participate authorized by the town electors by a resolution adopted at the annual town meeting; and

WHEREAS, participation effected by the town shall include, for the sole purpose of participation and coverage of employees, the town itself and all other bodies politic heretofore or hereafter established by or subject to the direct or indirect control of the town electors;

RESOLVED, that the electors of the Town of Kendall, County of, Kendall assembled at the annual town meeting, hereby authorize and direct the town supervisor to file with the board of trustees of the Illinois Municipal Retirement Fund an application to participate in said Fund;

FURTHER RESOLVED, that for the purposes of the application and participation in the Fund, offices and positions normally requiring performance of duty for 1000 hours per year are established as the standard of participation in the Fund; (Enter 600 or 1000)

FURTHER RESOLVED, that the town supervisor is hereby authorized and directed to file promptly with the board of trustees of the Fund an application for the town, as hereafter defined, to participate in said Fund and to supply such data as is requested by the board and to reimburse the Board for expenses incurred in securing an actuarial evaluation of the effects of participation by this Town on the financial condition of the Fund;

FURTHER RESOLVED, that the application on behalf of the town shall include the town itself and all other bodies politic heretofore or hereafter established by or subject to the direct or indirect control of the town electors;

FURTHER RESOLVED, that the consideration of the matter of election to participate in the Illinois Municipal Retirement Fund shall be postponed to a special town meeting which shall be called by the board of town trustees, after receipt of an approved application by the board of trustees of the Illinois Municipal Retirement Fund, at a date not earlier than 30 days after the notice of such called meeting is public, which notice of call shall state the purpose and include the report of the board of trustees of the costs of participation and the initial employer contribution rate.

Illinois Municipal Retirement Fund  
2211 York Road, Suite 500, Oak Brook Illinois 60523-2337  
Member Services Representatives 800/ASK-IMRF (1-800-275-7673)  
www.imrf.org

Moderator Cooper asked for any additional comments and it was brought up about the potential for an electronics pickup sponsored by the Township. Supervisor Gengler did state that he had spoken to city of Yorkville about their experience and he said it was very costly to Yorkville as people dropped off all kinds of items requiring a fee for final disposal. It was stated that there is a MONTHLY electronics pick up at Purcell Ace Hardware the last Thursday of each month, and Clerk Grebner stated he would ensure that information is posted on our website.

#### Reports from Township Officials

##### Supervisor:

Steve Gengler thanked all employees and elected officials for a spirit of cooperation and desire to do what is best for the residents of Kendall Township. The new Generator is in for the Township building as are the new windows and frames that were discussed in last years meeting. Were able to secure wholesale pricing and have them installed at a very cost effective price. Tremendous improvement in sound and wind rain protection. We also had the contractor work on the windows in our building next door as this preventative work should extend those window's lives significantly. We had some additions to the interior with pictures, prints and new curtains in the building improving the quality of the space. We also secure a new sign and lights for the front of the property along with the old road grader as a centerpiece. We will continue to improve the exterior and interior as it reflects positively upon our township. General Assistance has had 3 appeal meetings however in each case the appellate did not appear. We have also formed 3 service contracts with entities in Kendall Township to provide services to our residents. Kendall County Food Pantry, Kendall County Triad and Kendall Area Transit. Each of those entities provide services for our township residents in turn for a monetary payment by our township.

Supervisor Gengler also did bring to the electors attention a new law that will impact all of our township employees – The mandatory Paid Time Off Law. When questioned, it was explained that for every 40 hours worked, an employee “earns” 1 hour of Paid Time Off (PTO). It applies to full and part time and is cumulative over the year. So if you work 40 hours a week you would earn an hour off with pay for each of those 40 hour periods.

##### Highway Commissioner:

Doug Westphal thanked his employees for all their hard work. He wanted to bring everyone up to speed on the planned construction for 2024.

1. Multi year project shoulder grinding and widening Walker east of 47 to Brisbin Road. First year project will be the shoulder grind and widen, and second year of project will be to repave. Bid Estimated cost will be \$310K
2. Repaving Ament road from 47 to Block Road. It will be similar to Immanuel where that was a 2 layer repaving due to volume of traffic. Estimated cost will be \$363K
3. Since bids have been coming in lower than what was budgeted, we are adding a repaving of East Highpoint to 71 and Legion for a cost of \$76.5K. For all projects \$150K will be coming from Motor Fuel Tax funds.

There is no word on when the widening of 47 will take place for sure, as state is still securing property along the span.

There were a lot of Breakdowns on the equipment this year, and repairs totaled in excess of \$47K. This would have been much higher if it were not for Highway Commissioner and staff doing a significant amount of repairs (labor) themselves.

Wheeler Road bridge bid letting in process and this will be a fall of 2025 project. It will be a 63 foot clear span bridge – the first in the county. As an interesting point, the Bridge Fund for the state of Illinois had not been updated since the 1970s and this was addressed in last session of state assembly. It was raised from \$15M to \$60M fund thus allowing greater investment in our local infrastructure.

Hopkins Bridge repairs are completed

New 6 wheel truck is here, just waiting on Upfitting.

The lights in the shop as well as those outside will be fixed as soon as Lighting Contractor gets room on his schedule.

Assessor: Assessor Cathy Scalise was unable to attend due to scheduling conflict with the State Assessor Training. She did provide a presentation to the group and Clerk Grebner did attempt to review the content. It was quite evident values are going up and the amount of your tax bill (the township tax rates) going to the township are a very small portion of your tax bill. The Assessor report (attachment A) will be included in these minutes.

Clerk Report:

Clerk Grebner showed the new URL of the township Website and how much more user friendly it was. He also talked about the Hazard Mitigation meetings attended by Steve Gengler, Doug Westphal and himself and stated that when the plan had its final approval, he would post the mitigation plans for Kendall Township on the website for the residents to see.

After reports, Moderator Cooper asked for any additional comments from the electors, and after hearing none entertained motion to adjourn and motion was made by Don Hirsch and seconded by Steve Gengler. All in favor “aye”. Motion carried unanimously. Meeting was adjourned at 9:07 PM and all went on to enjoy the wonderful treats supplied.

Respectfully submitted

Steve Grebner, Kendall Township Clerk